

# Baysville Arts and Craft Festival August 8<sup>th</sup> and 9<sup>th</sup>, 2020

## New Artisan Application

Please complete all areas. Do not forget address, telephone numbers, email address and web site if applicable

### STEP #1: COMPLETE THE APPLICATION & PAYMENT

Name:

Company:

Artisan Media:

Email:

Web site:

Address:

Telephone *(provide the # where you can be most easily reached):*

#### **PAYMENT:** *(booth fee payable with submission of application)*

Regular Site  \$140    Premium Site  \$150    Site & a half  \$250

Method of Payment:

**Cheque**  *(payable to The Baysville Riverfront Group)*

**Etransfer** please email  
baysvilleartsandcraftsfestival.com

**Money order**  *(payable to The Baysville Riverfront Group)*

**Use password answer:** Baysville

**Credit Card**  Additional Surcharge \$ 5.00

Master Card     Visa     3 digit Security Code \_\_\_\_\_

American Express  4 digit Security Code (located on front of card) \_\_\_\_\_

Cardholder's name \_\_\_\_\_

Credit card Number \_\_\_\_\_

Expiry Date \_\_\_\_\_

Postal Code: \_\_\_\_\_

### STEP #2: SITE SELECTION

There is a link on our website at <http://www.baysvilleriverfront.ca> at the bottom of the Arts & Crafts page to view the park set ups and sites. Sites for new artisans will be chosen by the committee.

Describe your art media (e.g. jewellery, wood products, fashion accessories etc.)

Email the festival coordination team with the application/information at [baysvilleartsandcraftsfestival@gmail.com](mailto:baysvilleartsandcraftsfestival@gmail.com)

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### STEP #3: INSURANCE:

**All vendors are required to have insurance to exhibit at the show. You have two insurance options available to you:**

**Option A: Insurance that you have arranged through your own insurer**

- Must have liability coverage of at least \$2,000,000.00
- Must cover exhibits and/or displays of your media in the province of Ontario **OR** specify the Township of Lake of Bays, Robertson and Grist Mill Parks under “Extensions”, or “Other Insured”, for the Baysville Arts and Crafts Festival for the dates of the show specified, including the set up date (August 9<sup>th</sup>, 2019).

**Option B: Purchase Event Insurance provided by the Township of Lake of Bays**

- Determine the cost of the insurance depending on your product/media category; clothing, clothing accessories, crafts, artwork, furniture, antiques (excluding guns and weapons) - **\$28.00**, food, non-alcoholic beverages (excluding power/energy drinks), candles, jewellery, body lotions, skin care and soaps - **\$100.00**
- Mail a cheque payable to Township of Lake of Bays for the amount that corresponds to your media (listed above) and clearly indicate that it is for the Baysville Arts & Crafts Festival, to:

Clerk’s Assistant

Township of Lake of Bays, 1012  
Dwight Beach Rd., Dwight, Ontario  
POA 1H0  
705-635-2272 ex 224 ,  
ecole@lakeofbays.on.ca

I am choosing Insurance Option A

I am choosing Insurance Option B

**Please note: regardless of which insurance option you choose, exhibitors must provide a copy of their insurance certificate via email, or arranged for insurance through the Township of Lake of Bays PRIOR TO JULY 15<sup>TH</sup>, 2020. Artisans may not exhibit if proper insurance requirements have not been satisfied. Failure to provide your insurance to us by July 15 will result in insurance being purchased on your behalf for a cost of \$100 payable before setup**

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### STEP #4: PERMISSION TO ADVERTISE AND ACCEPTANCE OF RULES AND REGULATIONS:

Indicate what information you would LIKE TO HAVE SHARED on the Baysville Arts & Crafts Facebook, by placing an "X" beside the corresponding box.

Name       Company       Artisan media       Email       Web site   
Brief description (written by you below, if no website)

*If no boxes are checked or indicated by an "x", no information will be shared*

*I shall notify the festival coordinator for approval of any product change between the time of acceptance and the festival*

*I have read and will abide by the Rules and Regulations and Exhibitors Information for the Baysville Arts & Craft Festival.*

*Payment enclosed credit card*     *Payment enclosed cheque*     *Application submitted by e-mail; payment has been mailed*

*Additional documents attached/enclosed*

**Comments/ Suggestions/ Requests**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please email application to: [baysvilleartsandcraftsfestival@gmail.com](mailto:baysvilleartsandcraftsfestival@gmail.com)

Option to mail application  
Cathy Vanclleaf  
Baysville Riverfront Group  
Box 4 Baysville, Ont  
POB 1A0